



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		MES Keveeyam College Valanchery
• Name of the Head of the institution	Prof. Dr. Vinod Kumar K.P	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	04942644380	
• Mobile no	9188440237	
• Registered e-mail	principal@meskeveeyamcollege.ac.in	
• Alternate e-mail	principal.meskvmcollege@gmail.com	
• Address	Valanchery	
• City/Town	Valanchery	
• State/UT	Kerala	
• Pin Code	676552	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Semi-Urban	

• Financial Status	Grants-in aid				
• Name of the Affiliating University	University of Calicut				
• Name of the IQAC Coordinator	Nisab.T				
• Phone No.	9995845437				
• Alternate phone No.	9447537797				
• Mobile	9188440237				
• IQAC e-mail address	iqac@meskeveeyamcollege.ac.in				
• Alternate Email address	iqac.meskvm@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.meskeveeyamcollege.ac.in/Home/IQAC/AQAR/173				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.meskeveeyamcollege.ac.in/Home/academics/AcademicCalendar				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A+	3.44	2021	07/09/2021	06/09/2026
6.Date of Establishment of IQAC			09/07/2007		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	RUSA	UGC	2018	1720372	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	8	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Under PARAMARSH scheme of UGC, two of our mentee colleges got NAAC accredited during 2022-23 academic year. Two more mentee colleges Markaz Arts and Science College, Athavanad and CPA College, Puthanathani, Malappuram are on the final stages of submitting SSR.</p>		
<p>Various programmes focussing on Indian Knowledge Systems and Outcome-Based Education were organised by IQAC which focussed on propagating the ideas of National Education Policy.</p>		
<p>Departments were encouraged to facilitate student participation in internships, projects, and field visits. The IQAC has been actively promoting the efficient utilization of digital learning platforms and the creation of digital content. Tech-Fests were also promoted for improving the knowledge skills of our students.</p>		
<p>College Fitness Education Program (COFE) was conducted at MES Keveeyam College, along with University of Calicut for improving the physical and mental health of our students.</p>		
<p>Research culture was promoted along with fund mobilization. Our faculty member Dr. P. C. Santhosh Babu received minor Research fund from ICSSR during this period.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>Curricular Aspects: The institution plans to introduce interdisciplinary and multidisciplinary courses to foster holistic learning and prepare for the Four-Year Undergraduate Program (FYUGP) by conducting workshops and training for faculty. Activities aligned with the National Education Policy (NEP) will promote Ayurveda, Indian languages, and knowledge systems.</p>	<p>The college introduced 28 add-on and certificate courses during the year, enrolling over 1,030 students, to encourage interdisciplinary and multidisciplinary learning. As part of the engagement with the National Education Policy (NEP), three students were recognized as NEP Sarathi by the UGC, leading activities like promoting Ayurveda, Indian languages, and Indian knowledge systems. To prepare for the implementation of the Four-Year Undergraduate Program (FYUGP), the IQAC conducted three workshops and trained department coordinators to develop curricula and syllabi. Special training programs were organized to enhance faculty understanding of Outcome-Based Education (OBE), ensuring a smooth transition to the new education framework.</p>
<p>Teaching-Learning and Evaluation: The institution aims to achieve 100% ICT-enabled classroom coverage, integrate advanced digital tools into teaching, and strengthen mentoring systems by involving postgraduate students in peer teaching. Experiential learning events like TechFest and RetailFest will be organized to foster innovation and creativity among students.</p>	<p>The college achieved 100% ICT-enabled classroom coverage, supporting advanced teaching-learning methods. A total of 673 students were admitted during the year, with 84 mentors ensuring a 1:20 mentor-mentee ratio. Postgraduate students actively participated in peer teaching, mentoring undergraduates to bridge learning gaps. Two workshops on ICT tools were conducted for faculty, enhancing their digital teaching capabilities. Additionally, the institution organized events like TechFest</p>

	<p>and RetailFest to encourage experiential learning and foster student innovation. Bridge courses were strengthened, and students were provided hands-on training in hardware and software maintenance through the "Student Techie" program</p>
<p>Research, Innovations, and Extension: The institution will secure research funding, conduct workshops on research methods, and organize an international conference along with the extension activity MESPO to foster innovation. Collaborative outreach programs with NGOs will involve students in addressing community challenges.</p>	<p>The institution secured ₹5,00,000 in research funding from ICSSR and conducted 23 workshops and seminars on research methodology and intellectual property rights. It also organized 47 extension and outreach programs involving 1,700 student participants, earning 13 awards for extension activities. Key initiatives like INSIGHT 2023, MESPO, and entrepreneurial events under the Innovation and Entrepreneurship Development Cell (IEDC) empowered students in innovation and leadership. Events such as Lumiere Film Fest and IdeaVerse fostered creativity, while the Young Innovators Programme (YIP) and PRISM'23 provided platforms for skill development. Research efforts resulted in 28 research papers published in UGC CARE/Scopus-indexed journals.</p>
<p>Infrastructure and Learning Resources: The institution plans to upgrade library and laboratory facilities with modern equipment and assistive technologies. IT infrastructure will be enhanced to support digital learning and content creation. Additionally, construction of a multipurpose auditorium will be initiated to</p>	<p>The institution made significant investments in infrastructure, spending ₹59.85 lakhs on upgrades. The construction of a multipurpose auditorium was initiated, and new equipment was purchased for the gym. Modern labs, including chemistry and zoology facilities, were upgraded with state-of-the-art equipment under DST-FIST</p>

<p>facilitate academic and cultural activities.</p>	<p>funding. The library introduced assistive technologies, such as NVDA software, to support differently-abled students, further enhancing the accessibility and usability of its resources. With 216 computers available for academic purposes, the institution ensured robust IT infrastructure to support learning.</p>
<p>Student Support and Progression: The institution plans to implement skill development programs to prepare students for industry needs, provide guidance for competitive exams, and strengthen placement training to improve employability. Additionally, students will receive advanced training and resources to help them excel in sports and arts</p>	<p>During the academic year, 569 students benefited from competitive exam guidance, and 85 students secured placements, reflecting a 20% increase in employability. The STEPS program launched by the Alumni Association focused on skill development, preparing students for industry requirements. In the realm of sports, the college celebrated a major achievement by winning the Calicut University Interzone Football Championship. Additionally, 310 students were awarded government and non-government scholarships, ensuring financial support for their education. Leadership workshops were conducted for over 100 student representatives, fostering a culture of accountability and skill enhancement.</p>
<p>Governance, Leadership, and Management The institution plans to organize training programs for teaching and administrative staff. Stakeholder participation will be enhanced through alumni meetings and the active involvement of faculty, students, and parents in</p>	<p>The IQAC organized regular meetings during the year to ensure effective quality enhancement initiatives. Development programs were conducted for both teaching and administrative staff to enhance institutional governance. The institution streamlined its</p>

<p>decision-making processes.</p>	<p>administrative processes through ERP software, ensuring efficient financial management and decision-making. Annual alumni meetings were organized in a collaborative and engaging environment, further strengthening stakeholder involvement and institutional support.</p>
<p>Institutional Values and Best Practices: The institution will promote sustainability through eco-friendly initiatives and conduct sessions to preserve traditional and Indian knowledge. Gender equity will be strengthened through audits, budgeting, and workshops to ensure an inclusive campus environment.</p>	<p>The college promoted sustainability through eco-friendly initiatives, including the installation of motion-sensor LED bulbs and waste management practices. Programs like Karkidaka Kanji and Ayurveda awareness sessions highlighted traditional Indian knowledge systems, while gender equity was promoted through gender audits, budgeting exercises, and sensitization workshops attended by over 500 participants. Yoga Day celebrations and stress management workshops further supported holistic student development, fostering both mental and physical well-being</p>

<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
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<ul style="list-style-type: none"> Name of the statutory body
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Name	Date of meeting(s)
College governing body	30/12/2024

<p>14. Whether institutional data submitted to AISHE</p>

Year	Date of Submission
2024	19/03/2024

15. Multidisciplinary / interdisciplinary

MES Keveeyam College is dedicated to incorporating multidisciplinary into its curriculum in order to foster the holistic development of students in various fields beyond their core subjects. As an affiliate of the University of Calicut, the college now adheres to the syllabus for the Four-Year Undergraduate Programme (FYUGP). In an effort to promote interdisciplinarity, several departments offer Open Courses to students from different disciplines. These credit-based open courses include a range of subjects such as Introduction to computer and office automation, English for competitive examination, Environmental chemistry, Life skill development, Nonconventional energy sources, Nutrition health and hygiene, Physical activity, health and wellness, Basic accounting, Ecommerce, and Basics of entrepreneurship and management. Additionally, various departments provide interdisciplinary certificate courses, with offerings from the departments of Computer Applications and English being popular among students from diverse backgrounds. All students are required to complete credit-based audit courses in environmental studies, disaster management, gender studies, and human rights as part of their graduation requirements. The institution also offers flexible curricula in certain programs, allowing for multiple exit points. For example, the Integrated MSc Botany with Computational Biology program combines Botany with Computer Science and allows students to exit after the 3rd year with an undergraduate degree certificate. Similarly, the B Voc Optometry and Ophthalmological Techniques and B Voc Retail Management programs offer exit options at the end of each year, granting students a certificate, diploma, or undergraduate degree, respectively. Looking ahead, the institution aims to conduct projects, surveys, internships and field studies to address issues and challenges specific to the local community and society. It also seeks to engage with stakeholders to enhance the overall learning experience for students.

16. Academic bank of credits (ABC):

The students were provided with an orientation on the Academic Bank of Credit system, which is affiliated with the University of Calicut. This institution strictly follows the credit system outlined in the syllabus, which includes elective courses for both undergraduate and postgraduate programs, enabling students to earn credits. Students are encouraged to engage in Massive Open Online

Courses (MOOCs) to accrue credits, with postgraduate students specifically advised to complete an NPTEL course to earn credits towards their internal marks. While credit transfer without University approval is not possible, students are strongly urged to enroll in online courses to earn credits. Faculty members are given the autonomy to develop their own unique approaches to the curriculum and teaching methods. Teaching materials, such as videos and other resources, are consolidated in Learning Management Systems like Google Classroom and Moodle for easy student access. It is compulsory for students to complete at least one certificate course each year. The college has an NEP Coordinator who actively advocates for the Academic Bank of Credit system as part of the National Education Policy (NEP) implementation. This initiative supports flexible learning pathways, enabling students to accumulate and transfer credits, enriching their educational journey and aligning with NEP's objectives for comprehensive and inclusive education.

17.Skill development:

Soft skills training is integrated as part of the syllabus in the form of Common Courses. Apart from this, certificate courses in employability skills are also offered to final year UG students. A National Webinar on " The influence of yoga and physical activity towards betterment of human health" was conducted as part of International Yoga Day. The aim of the webinar was to celebrate International Yoga day and educate people about the importance of Yoga. The college has an MoU with KELTRON for conducting skill-based value-added certificate courses. The following certificate courses were conducted for the 1st year UG students in association with KELTRON. 1. Diploma in Computer Applications (DCA) 2.Certificate Course in Android Application Development 3. Computerized Financial Accounting (Tally & MS Office) 4. Certificate Course in Foreign Accounting. Value-based education is also an integral part of the curriculum. Constitutional values, human rights, gender, sustainability, etc are inculcated through the curriculum in a timely manner. Dedicated seminars, day celebrations and other events also contribute to this end. Workshops on various topics are conducted regularly for faculty and students apart from the certificate courses mentioned above. These workshops engaged by experts in the respective fields provide essential skill development. A collaboration with Coursera gives students free access to an endless number of courses in a given time period as per their liking for skill development through online mode.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college conducted a National webinar on "The Influence of Yoga and Physical Activity towards Betterment of Human Health as part of International Yoga Day. The programme was an educative experience to staff and students. Dissemination of knowledge of Ayurveda and medicinal plants has been a long-standing practice of the institution. The practice of integrating the vernacular knowledge of medicinal plants and Ayurveda in the preparation of 'Karkidaka Kanji' is done regularly every year in July to keep the knowledge alive and transmit it to generations after. This was only temporarily disrupted by the Covid. Seminars and Conferences regularly engage with these topics apart from the integration of the same in the syllabus. Indian languages are taught as part of the curriculum for all students. Classroom transactions often allow flexibility for bilingual transactions too.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

MES Keveeyam College Valanchery has been at the forefront of adopting and implementing the Outcome-Based Education framework across all academic programmes. As part of our commitment to enhancing the quality of education and aligning with global academic standards, the college has conducted several OBE-focused initiatives, workshops, and programs to ensure effective implementation. Key Programmes and Activities Conducted: Faculty Development Programs (FDPs): Regular training sessions and FDPs were organized to familiarize faculty members with the principles, strategies, and tools of OBE. This includes designing program outcomes (POs), course outcomes (COs), and mapping them to learning objectives. Curriculum Restructuring Workshops: Departments were guided to restructure their curriculum to align with the principles of OBE. Emphasis was placed on incorporating active learning strategies and competency-based assessments. Stakeholder Engagement: Feedback sessions were conducted with students, alumni, parents, and industry representatives to align program outcomes with real-world expectations and societal needs. Assessment and Evaluation Reforms: A robust assessment framework was developed to measure the attainment of program outcomes and course outcomes. Tools such as continuous internal assessments, and outcome mapping were introduced. Bridge Course: Bridge Course and interactive sessions for first year students were conducted to help them understand OBE concepts and how they benefit their academic and professional growth. Focus on Continuous Improvement MES Keveeyam College Valanchery has adopted a systematic approach to ensure continuous improvement in teaching and learning processes under the OBE model. The IQAC plays a vital role in monitoring and evaluating outcome attainment to identify areas for enhancement. Outcomes Achieved:

Improved clarity among faculty and students regarding learning objectives and outcomes. Enhanced employability of graduates through skill-based and industry-relevant learning. Better alignment of academic programs with accreditation standards and national frameworks. Increased engagement of stakeholders in the academic process.

20.Distance education/online education:

The college proudly hosts a Distance Education Center of Calicut University within its campus. This center plays a pivotal role in promoting inclusiveness by catering to students who, due to various constraints, cannot pursue traditional, full-time education. Through this initiative, we bridge the gap between accessibility and quality education, empowering students from diverse backgrounds to achieve academic success. Integration of Technology in Learning The advancement of technology has significantly enhanced the learning experience at our institution. Students benefit from: Learning Management Systems (LMS): We utilize platforms like Moodle and Google Classroom, enabling seamless access to course materials, discussions, and assignment submissions. Resource Exchange in Multiple Formats: Students and faculty share and access educational content in various formats, including PDFs, presentations, audio files, and videos. Communication Tools: Informal chat applications complement the LMS, fostering real-time interactions and data sharing among students and faculty. E-Content Development Centre (ECDC) The college is equipped with a state-of-the-art E-Content Development Centre (ECDC). This dedicated facility encourages innovations in the digital learning space, providing resources for the creation of high-quality digital content. The ECDC has been instrumental in enhancing the learning experience by offering engaging and interactive materials tailored to meet the needs of our students.

Extended Profile

1.Programme

1.1 637

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1807

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 310

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 550

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 86

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 82

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	637
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1807
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	310
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	550
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	86
File Description	Documents
Data Template	View File

3.2	82
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	55
Total number of Classrooms and Seminar halls	
4.2	13881492
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	176
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College's curriculum framework is designed to ensure a structured approach to curriculum delivery with appropriate documentation at various levels. Department heads oversee curriculum implementation, track progress through department diaries. Faculty maintain personal diaries for planning, self-assessment. Students are encouraged to engage with learning progress through class diaries. Tutorial sessions provide opportunities for faculty and students to discuss curriculum-related matters, exchange feedback, and address any additional arising concerns. Focus is given in implementing outcome-based education, integrating skill development, and practical learning. ICT platforms are integrated to support teaching and learning, which includes Institute Learning Management Systems (LMS) other video conferencing tools, online assessments, and interactive digital resources. Centralized internal examination conducted during every semester ensuring fair and timely assessment of student performance. CE of student outcomes enables timely

academic support, including bridge courses, Learning Level Assessment tests and remedial coaching. Student attendance is closely monitored using the institution's software system, which provides real-time updates and reports. Regular collection of feedback from students, faculty, and stakeholders helps to continuously improve the curriculum and teaching methods, ensuring responsiveness to changing educational needs. Experiential learning is integrated to curriculum, with study tours, field visits, workshops, exhibitions, seminars, projects providing students with practical exposure. College also offers career guidance and coaching for competitive exams, supporting students in their academic and professional development.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://meskeveeyamcollege.ac.in/Home/academics/AcademicCalendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University and College have established a robust academic framework to ensure quality education and student welfare. The Internal Quality Assurance Cell (IQAC), under the guidance of the Principal, plays a pivotal role in deliberating and finalizing various aspects of the academic plan.

- The University publishes an academic calendar detailing the commencement and conclusion dates of each semester, along with the dates for internal examinations. The College aligns its academic calendar and handbook with these schedules, ensuring consistency and clarity for students and faculty.
- Remedial coaching is provided to weaker students based on their performance in internal exams, demonstrating a proactive approach to student support. The department provides guidance to meritorious students to help them achieve their goals.
- A structured tutorial system facilitates regular interaction between students and tutors. Monthly tutorial meetings allow for discussions on curriculum, college activities, and feedback from students.

- Centralized internal examinations and class tests are conducted. Internal examinations, seminars, viva, and assignments adhere to the University and College schedules. Continuous monitoring of student outcomes ensures effective guidance and support. Proper career guidance and coaching for various competitive examinations are provided to students.
- The college has effectively integrated online teaching platforms into the academic process. Teachers have been utilizing platforms such as Zoom, Google Meet, Microsoft Teams, and others to deliver lectures, conduct discussions, and engage students in real-time.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://meskeveeyamcollege.ac.in/Home/academics/Evaluation

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

28

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1030

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

MES Keveeyam College is very keen in integrating the said elements within the scope of the curriculum by sticking on to the mandates prescribed by the University of Calicut. The CBCSS-UG regulation 2019 includes audit courses such as Gender studies, Environment

Studies, Disaster Management, Human Rights. Despite the courses in the curriculum the college caters to these emerging needs by conducting myriad programmes including day observations, surveys, seminars, invited talks, digital awareness campaign etc. Zoology department along with BhoomithrasenaClub inculcates appreciation for nature, promoting a sustainable environment among students. Observes ecologically important days by conducting programmes like webinars involving environmentalists, experts from the respective field, poster making, quiz, debates, online idea hunt on environmentally relevant issues, documentary shows. Psychology department conducts Prandhara- an eco-psychology aiming to harmonize relationship with nature and also open forum on Gender issues to lighting knowledge on the ground realities related to it. Various professional orientation training classes are provided by various departments along with IEDC and ED club in collaboration with various agencies. The NSS and NCC units of the college engage the students in building the concept of a sustainable environment. Women Empowerment Cell has been involved in gender sensitizing programmes right from its inception. The cell also collaborates with various NGO as well as Government agencies inculcating entrepreneurial attitude among the girl students, gender sensitizations and human values through various programmes. The current enrichment reflect mission of HEI value based education

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

702

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.meskeveeyamcollege.ac.in/Home/IQAC/IQAC%20Cell/180
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.meskeveeyamcollege.ac.in/Home/IQAC/IQAC%20Cell/180

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

673

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

212

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow learners

Bridge Courses: Help students for transition seamlessly into their programme by filling the knowledge gap.

Remedial Coaching: Special remedial classes are conducted for slow learners and are provided with additional online classes and study materials. Classes provided after the class timing. Progress assessed by class tests.

Department Library: Provides specialized interesting books for beginners, Question Book Banks and E-learning resources

Peer teaching: Promote peer learning

Advanced learners

Promote outcome-based education by providing extra reference books in different fields of applied branches of the subjects.

They are given opportunities to participate in different programmes like, quizzes, debates and to interact with well-placed alumni and other experts, so that they could progress to higher levels.

ASAP: Equips learners with specialized skills, advanced training, critical thinking, and practical expertise to excel in their chosen fields.

Student Techie: Computer hardware and software maintenance training

Seminars and Workshops: Provide specialized knowledge, interactive discussions, and hands-on training to deepen their expertise and enhance practical skills in specific areas.

Retail Fest, Group discussions- Opportunities to interact with important personalities in Retail field especially entrepreneurs.

Certificate Courses Seminars and Workshops: Promotes exposure to the current advancements in the field of study.

File Description	Documents
Paste link for additional information	https://meskeveeyamcollege.ac.in/Home/StudentAffairs/WWS/1603/1604
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1807	85

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning

Laboratory experiences. Local Biodiversity Record.

Virtual study tour, Field studies.

Participatory learning

Seminars- Students prepare and present seminars on various topics.

Translation and Creative writing.

Newsletter and Magazine preparation.

Collaborative learning Debates and Group Discussions.

Drama Enactment.

Integrative learning

Social Awareness campaigns and competitions were conducted.

Student Techie- Training given on the hardware and software and thus assist the institution in system maintenance.

Competitions on marketing, managing skills, logo designing
Extension activities.

Service learning through involvement in Palliative Care and
cleaning works.

Environmental responsibility awakening activities.

Promotion of Renewable Energy Harnessing and Waste Management
activities.

Reflective learning

Internships and Projects.

Activity Based Learning and Problem Solving Methodologies

Practical based knowledge was given through laboratory sessions.

Consultancy and collaborations. Students are given opportunities
to acquaint with eminent scientists and research institution.

Observation of Socially and environmentally relevant days.

Peer Learning- Brighter students helping weaker students.

Domain related Clubs Programmes are also conducted under various
clubs like NCC, NSS, IEDC, Bhoomitra Sena Club etc. catering the
specific needs of the students.

Women Empowerment Activities help to inculcate a sense of self
esteem and social security in girls.

Activities and technical festivals technical idea fests under
IEDC, IIC.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://meskeveeyamcollege.ac.in/Home/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution emphasize ICT enabled tools for effective teaching-learning process. The IQAC actively promotes faculty engagement in empowerment programs and workshops centered on ICT.

Audio and video classes accompanied by prompts that requires responses based on the comprehension of the classes helps in effective teaching-learning. Digital infrastructures, including smartboards, computers, laptops, printers, scanners, along with 100% classroom coverage of LCD projectors, facilitate interactive learning environments.

The E-Content Development Centre of the college prepare and train students to develop audio-visual materials.

LMS like Google Classrooms and Moodle are used along with other social media to transmit the audio and video materials, PPTs and PDFs. Online assessment tools like Moodle, Google Classroom, Google Forms are utilized for quick evaluation of results.

Real-time interaction with teachers is made possible with online meeting apps like Zoom, Google Meet and the like. Constant use of online Video Class, E notes, E books, Movies and resources like inflibnet, Shodhganga etc. are also promoted.

Apart from covering the syllabus, ICT is used to provide certificate courses of contemporary relevance and conduct webinars which benefits majority of students and faculties.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

84

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

85

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

85

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Continuous Internal Evaluation system in the institution is functioning as per the norms of University of Calicut.

Internal Evaluation has different components such as internal examinations with 40% of the internal mark, assignments, attendance, seminar or viva voice each with 20% each of the internal marks. There are also slight variations in this scheme in relation to the various UG and PG courses.

Measures are taken to ensure transparency in assessment, recording, and publishing results for productive outcomes.

Internal Evaluation Cell: The institution has an Internal Evaluation Cell with 8 members belonging to various departments and is headed by a convenor appointed by the Principal.

Examination: One centralised examination is conducted every semester in addition to class tests. Examination schedules are prepared as per academic calendar. Faculties submit the question papers following the university patterns. Invigilation duties, seating arrangements, and attendance of the students are managed systematically.

Variety: In addition to internal examination, open book exams, online tests, preparation of assignments, writing TV and radio scripts, preparing manuscript magazines etc. are also conducted to evaluate students.

Feedback: The answer-scripts are returned to the students with feedback for improvement. Consolidated internal mark sheets are prepared. These marks are uploaded as internal marks of University exam.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.meskeveeyamcollege.ac.in/Home/academics/Evaluation

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a well-structured Grievance Redressal Cell transparent by virtue of its multi-level organisation. The cell address student concerns regarding examinations at the Department, College and University levels.

Department level: The first point of grievance redressal is to the teacher concerned which is followed by the tutor of the class concerned, who is part of the department council headed by the Head of Department. This body discusses all the grievances related to the conduct of internal examination and the valuation process of the same to take measures in accordance with department policies with the permission of the college council including the Principal. Students are given opportunities to appear for retests in special cases. The internal marks and attendance are published in the Department Notice board.

College Level: The College-level Grievance Redressal Cell has a coordinator along with his team to take up any issues that go beyond the ambit of the department council.

The College offers all necessary support to forward any grievances that requires correspondence and support from the University. In cases involving external examinations, students are advised to lodge complaints with the chief superintendent. Principal, communicate the grievance to the University through proper channels.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.meskeveeyamcollege.ac.in/Home/StudentAffairs/Grievance%20And%20Redressal%20Cell/1577/1583

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Department Council of each department has developed Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) based on the learning objectives outlined in the university syllabus, aligned with the institution's vision and mission. At the beginning of each semester, the head of the department and the class tutor introduce these programme outcomes to students during the departmental curriculum induction meeting. To achieve these objectives, the institution implements various measures and has established specific procedures to ensure their effective attainment.

College website

The college facilitates clear communication of each course's POs, PSOs, and COs by publishing them on its website.

Orientation Programme

During the orientation program for first-year undergraduate and postgraduate students, course results and specific program outcomes will be shared to provide insight into academic expectations and achievements.

Career guidance

The Training and Placement Cell will offer students detailed insights into career opportunities that align with their programme-specific outcomes. This guidance is intended to help students connect their academic achievements with potential career options, making them more informed and better prepared as they consider future employment or further studies.

Internal Quality Assurance Cell

The IQAC organizes faculty development and orientation sessions on Outcome-Based Education (OBE), focusing on the expected achievements of students upon completing their studies. These efforts help faculty members understand the importance of OBE and adopt new teaching methods.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://meskeveeyamcollege.ac.in/Home/academics/Programmes
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution prioritizes in achieving program outcomes (POs) and has implemented essential methods to assess their attainment. Evaluation processes are carried out by individual departments and the institution as a whole, strictly adheres to the assessment strategies prescribed by the University. The direct attainment of program outcomes (POs) and program-specific outcomes (PSOs) is measured through the structured mapping of course outcomes, aligning cognitive levels with program goals.

Continuous evaluation (CE) is instrumental in identifying student strengths and weaknesses, enabling the College to implement tailored improvement strategies that respect individual differences.

Internal assessments encompass a range of activities, including centralized examinations, assignments, seminars, discussions, data collection, brainstorming sessions, role plays, quizzes, Q&A sessions, presentations, field visits, and attendance tracking. This comprehensive approach ensures ongoing monitoring of students' progress.

Students are also encouraged to express their ideas and opinions, helping educators build upon their existing knowledge.

In addition, the University's formative assessments contribute to assessing the effectiveness of program-specific and course outcomes, reinforcing the College's commitment to continuous improvement and high standards in both academic achievement and

skill development.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://meskeveeyamcollege.ac.in/Home/academics/Programmes

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

451

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://meskeveeyamcollege.ac.in/Home/IQAC/Annual%20Report/2303

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://meskeveeyamcollege.ac.in/Home/IQAC/Students%20Feedback/2347>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

500000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

8

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution fosters an environment conducive to innovation, research, and entrepreneurship, providing students with opportunities to develop their ideas through various activities and advanced research facilities. The Institution Innovation Council (IIC), recognized by the Ministry of Education, is actively functioning to support the transformation of ideas into prototypes. The Intellectual and Entrepreneurship Development Centre (IEDC), operating under the Kerala Start-Up Mission, is also actively functioning in the college.

Key Events under IEDC:

- WING (Women Innovative Network Group): Empowers women in innovation, entrepreneurship, and leadership.
- Meet Successful Entrepreneur Series: Connects students with entrepreneurs to share journeys and insights.
- WeTalk Series: Interactive sessions with industry experts and thought leaders.
- INNOVERSE: Encourages collaborative innovation and creative thinking.
- IDEAVERSE: Idea-pitching competition fostering creativity.
- Lumiere Film Fest: Showcases socially significant films to inspire students.

Additional Programs:

- Young Innovators Programme (YIP): An initiative of K-DISC promoting creative thinking.
- Entrepreneurship Development Clubs (ED Club): Foster entrepreneurial culture and conduct workshops.
- E-Learning Centre: Funded by DST-FIST, supports postgraduate students and research scholars.
- Women Empowerment Cell (WEC): Promotes gender equality and supports women's growth.
- PRISM'23: Enhances research presentation and professional skills.

Student Initiatives:

- Participated in internships under the institution's MoU with ICT Academy, gaining industry experience.
- Designed websites for institutional programs, integrating technical skills into the innovation Ecosystem

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meskeveeyamcollege.ac.in/SSR-DOCUMENTS/AQAR%202023-24/CR3/3.2.1/3.2.1%20SOP.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

23

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	https://www.meskeveeyamcollege.ac.in/Home/research/ResGuides
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
28	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
58	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>MES Keveeyam College displayed a steadfast commitment to community engagement and social welfare through its 2023-24 initiatives. The flagship "Care @Home" program aimed to uplift marginalized communities. The Optometry Department extended essential healthcare by organizing eye check-up camps, while the Red Ribbon Club, in collaboration with NSS and NCC, held blood donation camps. Additionally, the Department of BVoC Retail Management supported disabled members of Pratheeksha Bhavan, Kuttipuram, by assisting in the sale of their handmade products.</p> <p>The Women Development Cell (WDC), recognized with the Best Women Development Cell Award by the University of Calicut, empowered women through impactful programs such as bee-keeping training, mushroom cultivation workshops, and eco-friendly paper bag-making sessions.</p>	

In the realm of digital literacy, the ICT Lab conducted a Graphic Design Workshop Using Canva, enhancing participants' technical skills.

Mental health and well-being were promoted through visits to Pratheeksha Bhavan Special School and ILA Foundation, fostering empathy and emotional support. On Children's Day, NCC cadets engaged with students at AWH School for Exceptional Children through joyful activities.

Environmental sustainability initiatives included clean-up drives, eco-park transformations under the award-winning Sneharamam Project, and events like World Environment Day and National Pollution Control Day. Zoology students furthered ecological awareness through Ozone Layer Awareness classes.

The College earned accolades, including the Best Women Development Cell Award and the Best Sneharamam Award 2023-24.

File Description	Documents
Paste link for additional information	https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202023-24/CR3/3.4.1/3.4.1-links.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

13

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

47

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1700

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

163

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The institution possesses the essential physical amenities and infrastructure to support teaching learning process. It includes lecture halls, laboratories, computer labs, libraries, audio visual labs.
- Class rooms are equipped with information and communication technology to facilitate both traditional and digital learning.
- To fulfill the requirements of experimental education, the college is equipped with seventeen laboratories.
- The P.G. classes of Zoology and B.Voc. Optometry classes are integrated with labs.
- Chemistry department has DST-FIST funded research laboratory

and polymer processing lab.

- The institution has an e-content development centre which provides LMS, you tube videos, INFLIBNET and make it available for students.
- The Central library located in a separate block, serve as a hub for academic resources.
- The Language lab under English department enhances class room engagement and interaction through computer - based exercises, featuring 24 computers based on LSRW (Listen Speak Read and Write) method of learning.
- The computing equipment and facilities in the college contribute to a seamless learning process to the students and faculties.
- The college features an herbal garden named "SUSHRUTHAM" and an open-air class room called "ILLUMINA" situated within the herbal garden.
- The college's radio station, "CHEENI FM" covers both entertainment and academic news.
- The institution prioritizes inclusivity by providing lifts, wheel chairs and ramps for differently abled individuals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is dedicated to nurturing students for societal contributions while ensuring their holistic well-being. With comprehensive provisions for cultural, sports, fitness, and yoga activities, it creates an environment conducive to personal and professional growth.

Cultural Facilities:

- A spacious auditorium for hosting arts fests, annual celebrations, and other events.
- Fully air-conditioned AV theatre for curricular and cocurricular activities.
- Open-air stages used for cultural programs such as music, street plays, talks, and poetry sessions.

- Conference halls equipped for meetings, workshops, and discussions.
- Badam Gallery offers a prime spot for observing ground activities and fosters communal discussions, while garden benches encourage idea-sharing among students.

Sports Facilities:

- Outdoor fields for cricket, football, and baseball.
- Volleyball, badminton, and basketball courts.
- Indoor fitness centres and a dedicated yoga hall.
- Regular expert training for sports like football, volleyball, and basketball has led students to excel at University, District, State, and National levels.

Additional Amenities:

- A campus playground supporting a variety of outdoor games.
- A state-of-the-art gymnasium, open from 6:30 am, equipped with cross trainers, treadmills, bench presses, barbells, squat machines, and more.
- The yoga centre promotes mental tranquillity and physical wellness.

These well-rounded facilities aim to foster creativity, collaboration, physical fitness, and mental well-being, ensuring holistic development for all students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.meskeveeyamcollege.ac.in/Home/departments/Home/2184

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

55

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.meskeveeyamcollege.ac.in/Home/GeneralFacilities/1806
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

59.84591

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library, spanning 1,059.07 square feet, houses a collection of nearly 22,000 books and 62 print periodicals. It provides seating for 180 users and features research cabins, individual study areas, and book corners, all equipped with Wi-Fi access and 10 computers for patrons. The library comprises a reference section, stack area, reading area, and a Network Resource Centre. Dedicated spaces serve the FOCUS and TRANSIT programs, while research and postgraduate references are housed in a separate section. A special corner showcases Gandhian thoughts. The Book Bank was established during the post-accreditation period with PTA support. A Library Advisory Committee, consisting of teachers and students, actively oversees and enhances the library system.

Library Facilities

- Access to INFLIBNET, N-LIST, DELNET, and NDLI Club
- Dspace Digital Library software for managing digital collections
- Integrated Library System [KOHA ILS (Version 21.11.12.000)] with OPAC
- Barcoded books for easy issue, return, and renewal processes
- Automated barcode reader registers for tracking entry and exit

Library Sections

- Circulation Section
- Technical Section
- Stack Room
- Reference Section
- Career Corner
- Periodicals Area
- Reprographic Section
- Digital Library
- CD/DVD Section

Library Services

- Loan and Reference Services
- New Arrivals Display
- INFLIBNET-NLIST resources
- Web OPAC and Audiobooks
- Institutional Repository
- Orientation Programs
- Inter-Library Loan
- NVDA screen reader software for differently-abled students

Library Infrastructure

- Digital entry/exit register
- CCTV surveillance
- High-speed Internet (350 Mbps)
- Laser printer/scanner

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.meskeveeyamcollege.ac.in/Home/
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
0.99362	
File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
167	

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The institution continuously updates its IT infrastructure to align with modern requirements.
- The college has a total of 216 computers, and 100% of the classrooms are equipped with LCD projectors, enabling teachers to conduct classes seamlessly using tablets, phones, or laptops.
- Interactive panels have been installed for PG Chemistry and MCom students. In 2021, the college upgraded its internet bandwidth to 100 Mbps, supported by a fully structured networking system that includes optical fibres.
- An E-Content Development Centre (ECDC) has been established to facilitate e-content creation by teachers. To ensure smooth administrative operations, the Kerala Visions Private Network has been introduced.
- The library uses advanced management systems like KOHA ILS and the Online Public Access Catalogue (OPAC) for easy book searches. Book transactions have been streamlined with barcoded ID cards.
- Reliable power supply is maintained with ten uninterrupted power supplies (UPS) of 76 kVA and two generators, rated at 125 kVA and 10 kVA, respectively.
- Meshi Logic, a software development firm based in Calicut, Kerala, designed the Total Campus Solution—an enterprise resource planning (ERP) software that benefits both students and teachers.
- The ERP includes features such as a parent portal, student portal, SMS alerts, and other essential services. D’Katia Technologies developed financial management software for fee remittance and records of self-financed students. Additionally, the TCS application is used to record student attendance and internal marks.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832

4.3.2 - Number of Computers

176

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

63.55997

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classroom and Lecture Hall Facilities

- Classrooms and lecture halls are well-ventilated, equipped with seating, whiteboards, ceiling fans, and lighting.
- LCD projectors are installed in lecture halls to enhance teaching and learning.

Hostel Facilities and Maintenance

- Separate hostels for boys and girls are supervised by wardens.
- Maintenance requests are addressed promptly by the administrative officer and principal.
- The girls' hostel features a sewage treatment plant, recycling water for gardening and transportation to IQRA hospital under an agreement.

Sports and Public Amenities

- Sports facilities are managed by the Department of Physical Education, with logbooks maintained for the multi-gym.
- Public facilities like the auditorium, AV hall, and Cheenimarachuvadu are available upon request.

Essential Amenities

- Water purifiers, sanitary napkin vending machines, and incinerators undergo periodic servicing.
- The Botanical Garden, featuring labelled plants, is maintained by students.

Maintenance Budget and Building Maintenance

- Budgets are prepared annually with committee input and approved by management.
- Contracts ensure the upkeep of generators, water purifiers, and EPABX systems.
- A project engineer oversees repairs, while daily cleaning and annual campus painting are managed by staff.

Library

- Managed by a librarian and overseen by the Library Advisory Committee.
- Damaged books are rebound annually, and equipment is maintained under contracts.

These systems ensure efficient maintenance and utilization of facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.meskeveeyamcollege.ac.in/Home/index

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

568

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

636

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	https://www.meskeveeyamcollege.ac.in/Home/StudentAffairs/WWS/1603/1604
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
569	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
569	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

34

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

279

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

14

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution values student input for a harmonious relationship between students and administration. The College Student Union (Student Council) is instrumental in both academic and non-academic activities. The college conducts election in parliamentary mode. Girls are given fifty percentage reservations in every class. College Union organizes Sports Day, Arts day, College Day and celebration of festivals. The institution ensures active representation of students in committees and decision-making bodies like

- Anti-ragging Committee
- Internal Complaints Cell
- SC/ST & OBC cell
- Women empowerment committee
- OBC and minority welfare cell
- Internal Quality Assurance Cell (IQAC), etc.,

Class representatives have a say in academics and co-curriculars. All cells and forums ensure student representation. Women Development Cell, NSS have student coordinators with guidance of teacher coordinators. Statutory bodies like anti-ragging cell,

antisexual harassment cell also have of student representation. Surveys under Swachh Bharat are conducted by the students from all departments. NSS and NCC units functions effectively under the leadership of the officers and student coordinators. Women Cell activities train girl students with life skills. Institution innovation council, Anti narcotic and Red ribbon Club. The College Union Chairman finds representation in Internal Quality Assurance Cell. The college encourages entrepreneurial initiatives and skill development through programs like STEP (Skill & Talent Enhancement Program).

File Description	Documents
Paste link for additional information	https://www.meskeveeyamcollege.ac.in/Home/StudentAffairs/StudentUnion/1669
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

36

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The MES Keveeyam College Alumni Association, Valanchery represents past students of the college, functioning as an officially registered entity under the Societies Registration Act XXI of 1860

with registration number MPM/CA/554/2018. Each graduating student is automatically inducted into this association, which plays an active role in supporting the college's growth and advancement. The association aims to foster enduring friendships and collaboration among alumni through central, regional, and departmental alumni groups, as well as small, informal gatherings. It strives to uphold a spirit of loyalty to MES Keveeyam College, Valanchery, working to promote its interests and engaging in efforts such as fundraising, securing donations, and collaborating with college authorities on shared goals.

The alumni network is a valuable asset to the college, with members in influential roles both within India and internationally. They contribute both financially and otherwise, acting as resource persons for seminars and career guidance and providing placement opportunities for current students. Alumni also offer feedback on curriculum and campus facilities, and many volunteer in the college's various social service initiatives.

The most recent annual alumni gathering took place at the college auditorium on January 13, 2024.

Governing Body Members

President : Mujeeb Rahman P.M

Vice President : Ameer Faisal P, Mohammed Abdunafi

General Secretary : P Habeeb Rahman

Join Secretary : Sereena, Pramod

Treasurer : Muhammed shafi

Executive members

1. Abdu Samad

2. Abdu Naser

3. Muhammed Mansoor

4. Ali Aslam

5. Unni Krishnan

6. Sameerlal

7. Sajid P

8. Rajesh

9. Abdul Gafoor

File Description	Documents
Paste link for additional information	https://www.meskeveeyamcollege.ac.in/Home/Alumni/Alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Muslim Educational Society (MES), founded in 1964 under the leadership of the late Dr. P. K. Abdul Gafoor, has become one of Kerala's largest educational agencies. Established in 1981, MES Keveeyam College aims to uplift the rural population of Valanchery through education.

Vision To be a leading Centre of Higher Learning that nurtures academic excellence and core human values, enlightening and empowering youth while serving as a resource center for the larger community.

Mission

- To fulfill the educational aspirations of young men and women from socially and economically backward areas, equipping them with skills for upward mobility.
- To promote growth by offering custom-made courses at UG and PG levels, supported by state-of-the-art facilities.
- To continuously improve quality standards in academic and extracurricular activities.
- To provide a holistic campus experience where students grow as responsible citizens in a dynamic, pluralistic world.

The core values of the institution are secularism, equity, social commitment, quality, professional ethics, and humanism.

Guided by the Muslim Educational Society, the Principal acts as an intermediary between management and stakeholders. The College Council is the decision-making body, with Heads of Departments overseeing academic governance, in line with IQAC and Managing Committee policies.

File Description	Documents
Paste link for additional information	https://www.meskeveeyamcollege.ac.in/Home/Aboutus/VisionMission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows a decentralized governance model with participative management led by the Muslim Educational Society (MES). MES governs the college according to the regulations set by the UGC, the Government of Kerala, and the University of Calicut, shaping policies through stakeholder consultation. The Principal, with the support of the college council and the IQAC, manages daily administrative and academic matters. This system ensures efficient management and responsiveness to institutional needs.

- The Principal oversees daily operations, with support from the college council and IQAC.
- Department heads implement council decisions and share responsibilities with faculty.
- Class tutors, assisted by coordinators, address student-related issues.
- Students communicate suggestions through class

representatives to tutors.

- Heads of Departments present departmental suggestions at staff council meetings.
- After review, the governing body approves recommendations and the Principal implements them through administrative channels.

File Description	Documents
Paste link for additional information	https://meskeveeyamcollege.ac.in/Home/Administration/Organogram
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college operates through decentralized governance with participative management, under the leadership of the Muslim Educational Society (MES) and in alignment with regulations from the UGC, Government of Kerala, and the University of Calicut. Institutional policies are shaped through stakeholder consultations, empowering the Principal to manage day-to-day administration with strong support from the College Council and the IQAC. Council decisions are implemented at the departmental level by heads of departments, who collaborate with faculty members to execute these actions.

Class tutors address student-related matters within their classes, supported by class coordinators. Students convey their suggestions and needs to their class tutors, either individually or through class representatives, who escalate significant issues to the Department Council for further discussion. Department heads then present department-level suggestions at staff council meetings, where topics are reviewed, and actionable recommendations are formulated for the governing body's approval.

The governing body carefully evaluates these recommendations and, if approved, delegates the Principal to oversee their implementation through the appropriate administrative channels. This structured process ensures responsive governance, effectively engaging all institutional stakeholders

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.meskeveeyamcollege.ac.in/Home/IQAC/IQAC%20Cell/180
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

MES Keveeyam College, affiliated with the University of Calicut, is a government-aided institution managed by the MES, an organization dedicated to the education and upliftment of minority communities in Kerala. The college functions under the leadership of the Principal, who oversees both academic and administrative activities. An annually constituted College Council, comprising department heads, the IQAC coordinator, elected members, and other key personnel, ensures effective governance. In addition, the college is supported by numerous committees and statutory cells that align with UGC and government guidelines to maintain a safe, inclusive, and progressive environment. Through various forums and clubs, the institution actively promotes social awareness, equality, and moral values among its students.

- The Principal leads the college's academic and administrative governance.
- The College Council includes department heads, IQAC coordinator, and other members.
- Committees like the UGC Cell, Research Promotion Council, and Library Advisory Committee support college activities.
- Statutory cells such as the Anti-Ragging Cell, Grievance Redressal Cell, and SC/ST Cell ensure compliance with government and UGC guidelines.
- Clubs and forums like the Women Empowerment Cell, Human Rights Forum, and Anti-Narcotic Club foster social awareness and promote ethical values.

File Description	Documents
Paste link for additional information	https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202023-24/CR6/6.2.2/6.2.2_additional_info.pdf
Link to Organogram of the institution webpage	https://meskeveeyamcollege.ac.in/Home/Administration/Organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution is committed to the welfare and professional growth of its staff by providing a supportive and encouraging work environment. Various measures are in place to recognize achievements, ensure financial security, and promote overall well-being.

- Staff achievements are honored with mementos as tokens of appreciation, and the Best Performing Teacher Award is presented annually by the IQAC.
- All regular teaching and non-teaching staff have access to government welfare schemes, including pension, gratuity, provident fund, group accident insurance, and maternity/paternity leave.

- Duty leave is granted to teaching staff for participation in training programs, orientation sessions, refresher courses, workshops, and seminars.
- Casual leave entitlements include 15 days annually for teaching staff and 20 days for non-teaching staff.
- The cooperative credit society provides loans at nominal interest rates, and the management offers group insurance and performance-based incentives.
- PhD holders receive additional increments, and offers research and travel grants for international conferences.
- Common benefits for both regular and ad-hoc staff include day care, subsidized rates at the cooperative store and canteen, dedicated parking space, hostel facilities, salary advances, and faculty development programs.
- Teachers who present research papers at conferences get travel allowances (TA) and financial assistance for memberships in academic and professional bodies.

File Description	Documents
Paste link for additional information	https://www.meskeveeyamcollege.ac.in/Home/GeneralFacilities/2508
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

82

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

82

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**To enhance the efficacy and competency of the teaching and non-**

teaching staff, the institution has established a robust mechanism for regular performance evaluation:

- **Student Evaluation of Teachers:** Students assess the performance of teachers through software implemented by the IQAC to ensure the quality of teaching staff.
- **Self-Appraisal of Teachers:** Teachers complete a self-appraisal form (Academic Performance Indicator) annually, detailing their curricular, co-curricular, and research activities. For regular teachers, this is essential for career advancement as per UGC guidelines, while ad-hoc faculty receive performance-based incentives.
- **Self-Appraisal of Non-Teaching Staff:** The IQAC collects self-appraisal forms from non-teaching staff, evaluating their efficiency and timely task completion.
- **Monthly and Annual Reports:** Heads of Departments prepare monthly and annual reports, highlighting departmental activities such as seminars, invited lectures, and the achievements of students and faculty.
- **Academic Monitoring Cell:** The Academic Monitoring Cell, under the Principal's supervision, ensures the syllabus is completed on time by the teachers.
- **Review by the IQAC Core Committee:** The IQAC core committee conducts an annual internal academic audit, reviewing teacher profiles and providing recommendations for performance improvement.

File Description	Documents
Paste link for additional information	https://www.meskeveeyamcollege.ac.in/Home/IQAC/IQAC%20Cell/180
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

The institution ensures financial transparency through regular internal and external audits. Internal audits are conducted by in-house experts to assess financial processes and controls, while statutory audits are carried out by Chartered Accountants to ensure compliance with legal and regulatory standards. These audits uphold accountability and safeguard financial integrity.

External Audit

- The external audit process, conducted at the end of each financial year, begins with a committee appointing a statutory auditor. The auditor reviews documents such as previous audit reports, bank statements, and ledgers, and assesses internal controls. If discrepancies are found, the institution is given an opportunity to respond before the auditor issues a report with recommended actions. The audited financial statements are then filed as per regulations, ensuring proper management of public funds.

Internal Audit

- Internal audits of management accounts are handled by the treasurer of the MES Central Committee. Purchase requests and tenders are submitted to the Principal for approval, after which the Chief Accountant processes invoices. These are verified by the Administrative Officer, and the Principal reviews the financial data for accuracy before authorizing payments. This process ensures that financial transactions are properly managed and documented.

File Description	Documents
Paste link for additional information	https://www.meskeveeyamcollege.ac.in/Home/Aboutus/InstPolicy#Resource
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

25

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institutional mechanism for the mobilization of funds ensures transparency and accountability through annual financial audits. All strategies regarding resource allocation and optimal utilization, as well as decisions concerning these matters, are made by the planning board. Since the institution falls under the aided category, the primary source of funding for its operations comes from the state government and management.

Major Sources of Income:

- Grants-in-aid from the Government
- Research funding from the Kerala State Council for Science, Technology, and Environment
- Central/State Government/University funding for NSS, NCC, Women's Cell, Bhoomithrasena, and ED Club
- Scholarships for students from both state and central governments
- Endowments and scholarships provided by alumni, PTA, and management
- Hostel fees from students, teaching staff, and working women from external institutions
- Funds from non-governmental bodies such as PTA, alumni, and philanthropists
- Rent from external bodies for conducting examinations, including those for the School of Distance Education

- Rent from the auditorium and sports ground for various seminars and other programs
- Contributions from management in the form of scholarships, payment of term fees for needy students, and financing for building construction and infrastructural development

File Description	Documents
Paste link for additional information	https://www.meskeveeyamcollege.ac.in/Home/Aboutus/InstPolicy#Resource
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The Internal Quality Assurance Cell (IQAC) of MES Keveeyam College plays a vital role in promoting and implementing curriculum enhancements through innovative teaching methods and Faculty Development Programs (FDP).
- Based of feedbacks, IQAC develops plans for improvement. An evaluation cell is ready for monitoring and suggestions are taken for improvement.
- IQAC focuses on improving the quality of teaching and usage of ICT enabled tools.
- IQAC focuses on timely submission and approval for research funding.
- IQAC focuses on community outreach and social activities for efficient utilization of physical and online resources, provides financial support to students in need through scholarships, and offers counselling, career guidance, and other student-related programs through various channels.
- Furthermore, the IQAC is committed to promoting institutional values such as social responsibility, sustainability, and inclusivity through initiatives that promote gender equity, environmental awareness, and community service.

File Description	Documents
Paste link for additional information	https://www.meskeveeyamcollege.ac.in/Home/IQAC/IQAC%20Cell/180
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) at MES Keveeyam College Valanchery has implemented a comprehensive feedback system to consistently evaluate the teaching-learning process and learning outcomes. Student feedback is collected online through the Total Campus Solution (TCS) software, covering aspects such as teaching quality, college facilities, and teacher performance. The analyzed feedback is then shared with the faculty, providing guidance for those in need of improvement.

In addition to student feedback, there is a suggestion box where students can provide feedback on facilities, enabling the college to enhance its services. Teacher feedback plays a crucial role in setting annual goals for the IQAC, while insights from parents, gathered through questionnaires at Parent-Teacher Association (PTA) meetings, have led to initiatives such as the establishment of a Postgraduate students' incubation center for National Eligibility Test (NET) preparation.

Alumni feedback is collected during alumni gatherings and through the college website to improve institutional practices, and employer feedback on alumni performance is utilized to shape curriculum development. Annual academic audits are conducted for all departments, clubs, and forums to ensure data accuracy and identify areas for enhancement. Departments that excel are acknowledged, fostering a culture of healthy competition.

The IQAC also organizes Merit Day to recognize outstanding staff and students, and conducts an annual Faculty Development Program to enhance the skills of both teaching and non-teaching staff, promoting continuous improvement throughout the institution.

File Description	Documents
Paste link for additional information	https://www.meskeveeyamcollege.ac.in/Home/IQAC/IQAC%20Cell/180
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.meskeveeyamcollege.ac.in/Home/IQAC/Annual%20Report/2303
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In the academic year 2023-24, our institution, through the Shakthi Women Empowerment Forum and Women Development Cell (WDC), achieved significant milestones in promoting gender equity, earning the second position for the Best Women Cell under Calicut University. Our flagship initiative, Jeevanam, enabled students to earn while studying, with the Jeevanam Mega Sale generating ₹65,000 in just two hours. We conducted skill development programs, interactions with achievers, and first aid training to empower students. Key programs focused on gender equality, health and wellness, cyber

security, suicide prevention, and fostering creativity through activities like drawing and doll-making competitions. Awareness campaigns challenged stereotypes, promoted empathy, and encouraged women's roles in environmental conservation. Infrastructure facilities included a dedicated Girls' Center with sanitary pad vending machines, a sick room, and a daycare center, alongside counseling services, yoga sessions, and pre-marital counseling. Additionally, Helen's House supported differently-abled individuals, while the Internal Complaints Committee addressed sexual harassment grievances. Gender audits were periodically conducted to ensure equity in curricular and co-curricular activities. Through these initiatives, we have reaffirmed our commitment to fostering a culture of inclusivity, empowerment, and equality, creating opportunities for our students to thrive and make meaningful contributions to society.

File Description	Documents
Annual gender sensitization action plan	https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202023-24/CR7/7.1
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202023-24/CR7/7.1/Specific facilities/Specific facilities provided.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college consistently strives to minimize waste by promoting

reuse and recycling efforts as part of its Green Initiative. The Bhoomitra Sena club functions along with Nature Club, NCC, and NSS to give emphasis on reducing the generation of waste material and its proper disposal in the campus.

Solid Waste

Cups, plates, bottles, straws, and cutlery made of plastic are banned. Paper usages for office purposes and notices have been replaced by electronic media. Separate bins for non-biodegradable and biodegradable waste are kept at every nook and cranny of the campus. College canteen and the hostels are equipped with biogas plants. The gas produced is used for cooking purposes and bio composting. An incinerator has also been installed in the campus. Collected used plastic pens undergo sorting, with those suitable for reuse refilled and offered to students at a discounted rate. Plastic wastes are collected by local municipality.

Liquid waste

The major liquid waste includes effluents from toilets and laboratories. Black water from toilets of hostels and college is being collected, treated and disposed utilizing proper septic tank (10 of them) and soak pit system constructed in the premises. Laboratory liquid chemical waste is collected and safely disposed after proper neutralization.

E- Waste

E-waste generation is minimized by purchasing durable products in required quantity. Some of the used equipment is exchanged with the vendor and a buyback system is implemented.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting

A. Any 4 or all of the above

Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The student population of the college is diverse, including individuals from various social and economic backgrounds. The college community includes individuals from different religious affiliations and socio-economic statuses.

Women Empowerment Cell - SAKTHI, Unnat Bharat Abhiyan, NSS, NCC and extension programmes incorporate activities that promote harmony towards cultural, regional, linguistic and other diversities. College fine arts club celebrates all festivals like Onam, Eid, Holi, Christmas etc., in the college delivering the message of togetherness and cultural diversities. College celebrates environmental day, National reading day, National Educational Day, World Football day, Ethnic day, Women's Day etc. As an esteemed institute in the locality, college plays a crucial role in the development of the surrounding society. The college promotes artistic and creative talents of students by conducting Arts fest, Sports day, ethnic day etc. With various organisations like NSS, NCC, Red Ribbon Club, the institute collaborates with the local bodies around the college for the wellbeing of the local people.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college celebrates Independence Day and Republic Day, it inspires the youth to strengthen the country morally, socially and economically and imparts the traditional values and heritage of our country and instils the need to protect them. NSS and NCC units engaged in cleaning the grounds of nearby government offices and college grounds on Gandhi Jayanti. The Gandhi Corner in our library is a dedicated space honouring Mahatma Gandhi's life and philosophy. To promote scholastic studies and uphold the values defended by the three great visionaries, Dr. P.K Abdul Gafoor, Dr. N.K Mohammed and Sri. N. Damodharan, academic chairs have been constituted in their names. WEC provides a platform to empower girl students. The Department of Physical Education organises yoga and meditation sessions and classes in association with International Yoga Day. As part of the Reading Week celebrations, the Department of English organised different programmes. Red Ribbon club, NSS and NCC organized Blood Donation camp. Red ribbon club observed World Aids day. Bhoomithra Club brings awareness to reduce energy consumption and observe important days. A street Play was performed by the First Year B Sc. Zoology students of the

College depicting how our daily activities affect the existence of Ozone Layer.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202023-24/CR7/7.1.9/activities.pdf
Any other relevant information	https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202023-24/CR7/7.1.9/relevant%20info.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

On Republic and Independence Day, Principal hoisted the national flag and received the guard of honour. Various departments, NCC NSS conducted various programmes on World Environmental Day, planting medicinal plants, organised talks, competitions .World

Environmental day was celebrated by various departments. The Department of Computer Application organized an "Idea Fetching Competition" on the topic of "E-WASTE MANAGEMENT" On Reading Day, Quiz Competition, hand written magazine competition, Book Fair, Donation of books to nearby schools, musical drams and book review competition. The Department of Computer Application celebrated World Wide Web Day on August 1, 2023, with an event titled "Web Streak." August 6, Hiroshima Day is observed as a solemn occasion to advocate for peace politics and raise awareness of the catastrophic consequences of the atomic bomb attack on Hiroshima. Yoga demonstration was staged on was International Yoga Day and also workshop on Yoga for health and wellness. One month long anti-drug awareness campaign was organised. Red ribbon club observed World Aids day, and also conducted pencil drawing competition on drug abuse. Ozone Day, World Wetland Day, National Science Day, World Water Day, National Educational Day, National Education Day, Hindi Day, and World Arabic Language Day were observed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1: Social Responsibilities and Community Engagement

1. Title of the practice -We Care- Supporting the Society

2. Objectives of the Practice

- To inculcate in students social values and compassion towards fellow beings and to make students capable of organizing events efficiently and responsibly

3. The Context

Being a backward rural community, the society required greater stimulation and support.

4. Practice

Koythu Ulsavam, Azadi Ka Amrit Mahotsav- Sapling Distribution, Blood Donation Camps ,Two day training on apiculture, Special School Visit ,Cleaning -Primary Health Centre- Kottaram, Eye checkup camps, Nature Touch- Quiz Competition for School Students

5. Evidence of Success

Inculcated values of compassion and care among students along with the betterment of society.

6. Problems Encountered

Difficulty in executing the action plans considering the hectic semester system.

BEST PRACTICE 2: Women empowerment

1. Title of the practice - Women Development

2. Objectives of the Practice

To empower girl students by facilitating opportunities for them.

3. The Context

To create an awareness among students and parents on being empowered and financially independent

4. The Practice

College constituted women development cell, following guidelines given by government. Girl students are given various opportunities for entrepreneurship, leadership opportunities, and interactive sessions with successful women

5. Evidence of Success

a, Reduced number of girl drop outs.

b. Increased number of girl students pursuing higher education and

successfully placed.

6. Problems Encountered

Need to create more awareness among parents on the importance of girl's education.

File Description	Documents
Best practices in the Institutional website	https://www.meskeveeyamcollege.ac.in/Home/StudentAffairs/WomenEmpowermentCell/1679
Any other relevant information	https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202023-24/CR7/7.2.1

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

M E S Keveeyam College Valanchery was founded with the noble aim of providing higher education opportunities to underprivileged sections of society, particularly minorities. Considering the students from surrounding rural area, the college hosts a Coaching Centre for Minority Youth and a Premarital Counselling Centre, administered by the Directorate of Minority Welfare, Government of Kerala. There functions a Counselling Centre and Women Empowerment Cell, actively contributing to its inclusive ethos. The positive impact of these initiatives is evident in the notable increase in female minority student enrolment in recent years, with a growing trend of re-enrolment among female students who had previously taken an interval from their studies.

The Women Development Cell at the college is actively engaged in nurturing the all-inclusive development of female students. Numerous seminars and workshops are organized, aimed at empowering women. An innovative initiative of the Women's Cell, JEEVANAM, offers financial aid and training to students interested in venturing into diverse fields such as tailoring, embroidery, crafts, painting, culinary arts, soap and balm production, jewellery making, photography, DTP services, mehendi application, bridal makeup, cake baking. The college facilitates sales events to showcase the students' products and services, with profits from these ventures allocated.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Construction of new Academic Block

Modernisation of Auditorium with updated amenities and technological facilities.

Digitalization of library

Introduction of Skill based courses to the curriculum, add on and certificate courses.

Implementation of NEP

Instituting more supportive programs for Differently abled students

Initiation of a special centre for the skill enhancement of Teaching Staff and Non- Teaching Staff.

Initiate new certificate courses linking MoU with government agencies.

Linkages between institutions for student projects and internships.

Product/process development and entrepreneurship to be promoted. Seed money and incubation centre up to one lakh.

Facilitation Centre for self-employment of students.

Development of e-content by teachers and students

FDPs on contemporary topics

Implement OBE

Mentoring system to be strengthened.

Internal Evaluation System to be reformed, to asses COs and Pos.

Internal & External Academic Audit.

Professional development programmes for NTS.

Publication of articles in journals/books by faculty members to be encouraged

Extension activities

Internships in all departments

Scholarships to be increased

Capacity-building initiatives: soft skill development, language and communication skill, life skills, ICT/computing skills etc.

Competence building: Guidance for competitive examinations, career-counselling